

LADERA RECREATION DISTRICT
150 Andeta Way, Portola Valley, CA 94028
(650) 854-3242
mail@ldrec.com

APPLICATION FOR EMPLOYMENT

POSITION APPLYING FOR _____

NAME _____
Last First Middle

ADDRESS _____
Street City Zip

E-mail Address _____

Telephone(s) Home: _____ Cell _____

I am a returning employee Yes _____ No _____

If yes, what was your position? _____ Hourly rate at end of 2010? _____

How many years have you been employed at Ladera? _____

The minimum age for employment with the Ladera Recreation District is 14 years. (Some jobs have a higher age requirement. Please check with manager.)

If hired, can you furnish proof of age? Yes _____ No _____

EDUCATION
Circle highest grade completed: Intermediate/High School Years of College
7 8 9 10 11 12 GED 1 2 3 4

NAME, CITY, STATE

Intermediate School: _____

College: _____

CHARACTER REFERENCES (Not necessary if you are a returning employee)

List the names of three adults (other than relatives) who have known you more than a year. You may include school principals, athletic coaches, counselors, etc.

PHONE NUMBER

1. _____

2. _____

3. _____

CERTIFICATIONS (Proof of Certification is required)

DATE EXPIRES

DRIVERS LICENSE

STANDARD FIRST AID

CARDIOPULMONARY RESUSCITATION (CPR)

LIFEGUARD TRAINING

WATER SAFETY INSTRUCTOR (WSI)

WORK EXPERIENCE (Please list all experience that will be relevant to the position for which you are applying.)
Attach separate sheet/resume if necessary.

AVAILABILITY (please circle all that apply)

I AM AVAILABLE From (Date) _____ Until _____

AFTER SCHOOL

DAY-TIME

WEEKNIGHTS

WEEKENDS

SPRING

SUMMER

FALL

WINTER

If at college, indicate date you will be back in the Bay Area and ready to work: _____

CAMP COUNSELORS ONLY: Please check activities which you feel competent to organize and teach:

Arts and Crafts

Games

Nature study

Story telling

plays/skits

singing

Musical Instruments

Which qualities do you have that will help you as a camp counselor?

I CERTIFY THAT THE INFORMATION I HAVE GIVEN HERE IS TRUE AND CORRECT.

Signature Date

COMPLETION OF THE FOLLOWING FORM IS MANDATORY FOR ANY EMPLOYEE OR VOLUNTEER BEING CONSIDERED FOR A POSITION HAVING SUPERVISORY AUTHORITY OVER MINORS.

Section 5164 of the Public Resources Code of the State of California prohibits Ladera Recreation District from hiring a person for employment at, or hiring a volunteer to perform services at, any of its parks, playgrounds or recreational centers used for recreational purposes in a position having supervisory or disciplinary authority over any minor, if the person has been convicted of certain crimes under the California Penal Code. Section 5164 also authorizes Ladera Recreation District to screen any such prospective employee or volunteer for his or her criminal background. In light of your interest in being hired by Ladera Recreation District for employment at, or being hired as a volunteer to perform services at, any of its parks, playgrounds or recreational centers used for recreational purposes, in a position having supervisory or disciplinary authority over any minor, and in order to give effect to Section 5164 of the Public Resources Code of the State of California, please answer the following supplemental questions.

- 1. Have you ever been convicted of violation or attempted violation of any of the statutes specified in Public Resources Code Section 5164 (copy attached), including conviction for violation or attempted violation of an offense committed outside the State of California, if the offense would have been a crime as defined in the statutes referred to if committed in California? This question does not refer to a misdemeanor conviction as defined in Part B of Attachment A (copy attached), unless you have three or more misdemeanor convictions, a felony conviction, or were incarcerated for any of those crimes listed within the preceding ten (10) year period.**

Yes _____ No _____

If your answer is yes, please describe the crime for which you were convicted, the date upon which you were convicted and the jurisdiction in which you were convicted:

- 2. Without in any way limited the foregoing, have you ever been convicted of any crime involving an assault with intent to commit a felony, any crime against a person involving sexual assault, any crime against public decency and good morals, disorderly conduct, annoying or molesting a child under age 18, kidnapping, robbery or carjacking?**

Yes _____ No _____

If your answer is yes, please describe the crime for which you were convicted, the date upon which you were convicted and the jurisdiction in which you were convicted.

3. Are you currently released on bail or on your own recognizance for any crime:

Yes _____ No _____

If your answer is yes, please describe the crime(s) with which you have been charged, the date upon which you were charged and the jurisdiction in which you were charged.

4. Are you willing to be fingerprinted in order that Ladera Recreation District may screen you for criminal background?

Yes _____ No _____

Please contact Manager for necessary paperwork.

DECLARATION

I, (print name) _____, in seeking to be hired by Ladera Recreation District for employment at, or hired by Ladera Recreation as a volunteer to perform services at any park, playground or recreational center used by Ladera Recreation District for recreational purposes, in a position having supervisory or disciplinary authority over any minor, hereby declare under perjury that the foregoing is true and correct and that this declaration is executed at:

(City) _____, California on (date) _____ (year) _____

I acknowledge and agree that, should any of my answers to the foregoing questions be subsequently determined to be false and not true, Ladera Recreation can immediately terminate my employment by it, or cease allowing me to perform voluntary services, without notice.

I hereby agree to indemnify and hold harmless Ladera Recreation District, its' directors, agents and employees, from any and all claims, causes of action, suits, actions, damages, losses or liability arising out of termination of my employment and/or termination of my volunteer services rendered to Ladera Recreation District which may occur should any of my answers to the foregoing questions be subsequently determined to be false and not true and/or untrue.

Employee/Volunteer Signature

Date

Supervisor Signature

Date

PLEASE SEND THIS COMPLETED FORM TO:

**150 ANDETA WAY
PORTOLA VALLEY, CA 94028**

PROHIBITED OFFENSES UNDER CALIFORNIA PENAL CODE

Part A

A recreation and park district shall not hire anyone for employment in a position with supervisory or disciplinary responsibility over minors (either for pay or as a volunteer) if the person has been convicted of any violation or attempted violations of Section 220, 261.5, 262, 273a, 273d, or 273.5 of the Penal Code, or any sex offense listed in Section 290 of the Penal Code, except for the offense specified in subdivision (d) of Section 243.4 of the Penal Code. The offenses outlined in this subsection are:

- 220 Assault with intent to commit mayhem, rape, sodomy, oral copulation, rape in concert with another, lascivious acts upon a child, or penetration of genitals or anus with foreign object (except assault to commit mayhem)
- 261 Rape
- 261.5 Unlawful sexual intercourse with a female under 18
- 262 Rape of spouse
- 264.1 Rape or penetration of genital or anal openings by foreign object, etc.; acting in concert by force or use of force
- 266 Inveiglement or enticement of unmarried female under 18 for purpose of prostitution; aiding and abetting; procuring a female for illegal intercourse by false pretenses
- 266c Unlawful sexual intercourse, sexual penetration, oral copulation, or sodomy; consent procured by false or fraudulent representations with intent to create fear
- 266h(b) Pimping a minor
- 266i Pandering a minor
- 266j Procurement of child under 18 for purposes of prostitution
- 267 Abduction of person under age 16 for lewd or lascivious acts
- 269 Aggravated sexual assault of a child
- 272 Causing, encouraging or contributing to the delinquency of persons under 18 years
- 273a Willful cruelty or unjustifiable punishment of child; endangering life or health
- 273d Corporal punishment or injury of a child
- 272.5 Corporal punishment of spouse or cohabitant of opposite sex
- 285 Incest
- 286 Sodomy
- 286.5 Sexually assaulting an animal
- 287 Sodomy
- 288.5 Continuous sexual abuse of a child
- 288 Lewd or lascivious acts with child under 14
- 288a Unlawful oral copulation
- 288.2 Harmful matter sent with intent of seduction of minor (FELONY ONLY)
- 289 Genital or anal penetration with a foreign object
- 311.1 Sent or brought into state for sale or distribution; possessing, preparing, publishing, producing, developing, duplicating or printing within state; matter depicting sexual conduct by minor
- 311.2 Sending, receiving, printing, exhibiting, distributing materials depicting sexual conduct by a minor

- 311.3 Depicting by film, photograph, videotape, etc., sexual conduct by a person under 14
- 311.4 Employment of a minor to perform prohibited acts
- 311.10 Advertising for sale or distribution materials depicting a person under age 18 engaging in or simulating sexual conduct
- 311.11 Possession or control of material depicting a person under 14 engaging in or simulating sexual conduct
- 314 Lewd or obscene conduct, indecent exposure, obscene exhibition
- 647a Engaging in or lewd or dissolute conduct in a public place or in any place open to the public
- 647d Loitering in or about a public toilet for the purpose of engaging in or soliciting a lewd or lascivious or unlawful act
- 647.6 Annoying or molesting a child under 18

This section also includes anyone committed as a mentally disordered sex offender under the Welfare and Institutions Code.

Part B

A recreation and park district shall not hire (either for pay or as a volunteer) anyone for employment in a position with supervisory or disciplinary responsibility over minors if the person has been convicted of any felony or misdemeanor specified in Chapter 3 (commencing with Section 207) of Title 8 of Part 1 of the Penal Code, Section 211 or 215 (if a deadly or dangerous weapon was used, as provided in subsection (b) of Section 12022), Section 217.1 or Section 236 of the Penal Code, any offense specified in Chapter 9 (commencing with Section 240) of Title 8 of Part 1 of the Penal Code, or any offense specified in subdivision (c) of Section 667.5 of the Penal Code within ten years of the date of the employer's request.

If the conviction for any specified felony is over ten (10) years old, then a recreation and park district shall not hire (either for pay or volunteer) anyone for employment in a position with supervisory or disciplinary responsibility over minors if the person has been incarcerated for the offense within ten (10) years of the date of the request.

No record of a misdemeanor conviction will be transmitted, unless the person has a total of three (3) or more misdemeanor convictions, or a combined total of three (3) or misdemeanor and felony convictions, or has been incarcerated for any violation in this section within the preceding ten (10) years.

- 207- Kidnapping
- 210(+12022)
- 211(+12022) Robbery
- 215(+12022) Car jacking

Section 207-210, 211 and 215 apply only if accompanied by a concurrent finding under section 12022 that a deadly or dangerous weapon was used in the commission of the crime.

- 217.1 Assault on public official
- 236 False imprisonment
- 237 False imprisonment

- 240 Assault
- 241.1 Assault upon custodial officer
- 241.2 Assault on school property
- 241.3 Assault against transportation personnel or passenger
- 241.4 Assault on peace officer of school district
- 241.7 Assault against jurors
- 242 Battery
- 243.1 Battery against custodial officer in performance of duties
- 243.2 Battery on school property
- 243.3 Battery against transportation personnel or passenger
- 243.4 Sexual battery
- 243.5 Assault or battery on school property
- 243.6 Assault or battery on process server
- 243.7 Battery against jurors
- 244 Assault with caustic chemicals
- 244.5 Assault with stun gun or taser
- 245 Assault with a deadly weapon or force likely to produce great bodily injury
- 244.2 Assault with deadly weapon or force likely to produce great bodily injury on transportation personnel or passenger
- 245.3 Assault with deadly weapon or force likely to produce great bodily injury on custodial officer
- 246 Shooting at inhabited dwelling house, occupied building or vehicle, or inhabited house, car or camper
- 247 Shooting at unoccupied aircraft or motor vehicle
- 247.7 Discharge of laser at aircraft
- 667.5 Sentencing enhancements for various crimes of violence