Public meeting called to order at 7:10pm

Board Roll Call: Karen Fryling, Peter Caryotakis, Bob Felderman, Brian Wall
Also in attendance: Wendy Seymour, Perry Roberts, Hilda Friedman, Bruce Barren

December Minutes
- Minutes from the December meeting were discussed and approved.

Public Discussion
- Bruce raised the question of the feasibility to keep the pool open year round
  - Points discussed
    - Security and monitoring; ideas
      - Keypad; everyone has different number
      - Cutoff number if security is compromised
      - Possible CCTV for security
    - Heating
      - High costs
        - Last data point from roughly 2008; about $5 to $6k/month just for heat alone
    - Cost factor involved
      - Rough estimate - So ~180 additional days to round out year and to be open - $36k (heat from 2008 rough numbers) + lifeguard + maintenance
    - History
      - Have worked out arrangements with Alpine in the past
      - At that point did not require lifeguard
        - Not required by insurance to have lifeguard
        - Would need to reconfirm; recent policy has always been to have a lifeguard on premises if the pool is open
    - Possible options discussed
      - Tennis / swimming arrangement with Alpine
        - Explore options here with in progress Tennis arrangement
      - Survey possibility
      - Discuss if any options are available with Ladera Oaks

Hilda – year end financials were reviewed
- Revenue highlights:
  - Non-residents – brought in some extra revenue
  - Swim lessons, camp, and tennis – significantly off plan
    - Demand fluctuates year to year
  - Tennis lessons – recommendation to call out “Tennis Lessons” as “Youth Tennis”
  - Property taxes - On schedule
  - Investment Interest – down from plan; in the fall we moved funds in 6 months CDs so won’t see interest from this until February
  - Other income - $2.8k; from Lehman Brothers compensation

- Expenses – a few highlights:
  - Maintenance – better than budget
  - Computer; had a fair number of computer issues this past year
  - Electric & Gas – PG&E – significantly higher expense than plan; went from ~22k to ~25k
    - History: pretty significant fluctuations (e.g. Enron year was very high)
  - Building and swimming pool
    - From an expense perspective was a good year; 2013 was much higher with more maintenance required on the pool

- Net cash flow - $95k; $60k better than budget
- Board agreement to put:
  - $90k in capital reserve and $5k in pool reserve

Manager’s report – Wendy and Perry

- Pool update – discussion around emptying pool to repair
  - Discussed viability of storing water due to drought and the state requesting pools to postpone unnecessary drainage
  - Discussed deep end repair that would need the pool to be drained; doesn’t look pretty but not viewed as a must do, especially with the drought and state request
  - Alignment to repair the tiles that do not require the pool to be drained
  - LRD management to investigate “bladders” to store water if we need to use these

- Caroling – folks had a great time, may revisit the plan next year on pizza/time at the LRD and caroling

- Discussion on fees to use the facility for events
  - Goal is to strive for consistency
  - Action – LRD management to pull list of events for historical purposes and then revisit policies

- Woodland and use of gym
  - Meeting the week of January 19th to regroup on next steps with Woodland
  - Fingerprinting discussion
- Board agreement that we should pay up to a limit and volunteers will need to abide by parameters set
  - Alignment that guest policy to follow pool guest policy
    - e.g.) Supervisor has responsibility to check guest lists and collect funds

- Tennis update
  - Usage has been light since camera has been up
  - Agreement to initiate 3 month trial period with Alpine tennis
  - Details of arrangement:
    - Mondays and Wednesdays – 2 courts for advanced level play for 9-11 year olds from 6 to 7:30; if participation is light on a given night the ask to Alpine is to use just 1 court. Courts in use will be blocked / no “kick-offs” allowed.
    - Every week night – 1 court for lessons from 7:30 – 9:30 pm. Again, the courts in use will be blocked / no “kick-offs” allowed.
    - The start date will be January 19th for a 3 month trial period.
    - The financial arrangement will be that LRD receives 25% of total revenue.

- Reserve analysis update
  - LRD management has identified 2 companies that provide the type of analysis that we need. A bid from one company was $5k and we are waiting on the second bid.
  - Scope of work review:
    - Review of assets, looking at useful life, understanding financial plan/reserves based off this information
  - Board alignment that it is prudent to continue researching competitive bids

- Safety audit update
  - CAPRI safety audit has been set for February 16th. Management is in progress of collecting all the information required by them.

- Website Update
  - Website is in progress of getting ready for membership sales to start in February; no issues to report
  - Discussed the sharing of payroll information with TransparentCalifornia.com; board aligned on withholding names

- Solar Update
  - Reviewed three plans that LRD management has investigated. 1 = install by outside company; 2 = lease, 3 = self-installation
  - Current understanding is that solar panels can help cover approximately 40% of electrical costs
  - At this point agreed to hold and do further planning around both roof and solar panel timing and how they fit together

- Parking lot curb discussion
  - With recent landscape work it is a challenge to determine how far to pull up when parking on the western facing side of the parking lot
• Agreement to research opportunities to put in place a more robust curb or marker (e.g. an 8x8 railroad tie)

2015 Pricing Review
- Review – in 2014 fees were raised 5% across the board
- Discussed options presented on not raising fees versus a 3 or 5% raise
- Also discussed possible variants of fee updates (e.g. raise fees more for certain types of memberships as opposed to others)
- Board aligned on raising fees 3% across the board for 2015
- Will build on pool reserve fund and now 4% of all membership revenue coming in will go towards the pool reserve fund (increased from 2% in 2014)

Pool Committee Update - Brian
- Initial kick off meeting held with Neil O. Anderson & Associates (aka “Trish”) on Tuesday January 13th
- The committee is working towards a community input meeting on February 24th
  • Key goals of this meeting are to:
    ▪ Provide overview of initiative
    ▪ Align participants on pool “vocabulary”
    ▪ Listen/gather input on what is important to an updated pool
  • Current plan is to have breakout sessions with stakeholder groups prior to a general community input session
- Feedback provided that it is important to work towards a second community input meeting to accommodate more schedules
- Feedback provided to the pool committee that additional ways should be explored to gather additional community input and provide communication about the upcoming meeting (e.g. the upcoming Crier)
- Board alignment to hold at this point on pursuing a “soils report” that was communicated as “nice to have” input as part of the “Trish” pool concept design process.
- As part of financial model/pool payment plan research that the pool committee is working on, the committee expressed interest in understanding what dollar amount is / will be allocated for the pool. Information from the reserve analysis mentioned in the Managers report section above will be helpful.
- Peter raised the topic of having lifeguards in the baby/toddler pool at all times. Currently the expectation is that an adult is on point to watch over the kids they are responsible for. Possible options will be explored here.

Manager Hiring Update - Karen
- In progress with current plan to have a candidate identified and starting over the next couple months.

Meeting adjourned 9:30pm

Next board meeting planned is for Thursday February 12, 2015 at 7pm PST.